

EXHIBITOR REPLY FORM

MISSOURI SOCIETY OF PROFESSIONAL SURVEYORS 35th ANNUAL LAND SURVEYORS' SPRING WORKSHOP

May 10-11, 2013

Lodge of Four Seasons, Lake Ozark, Missouri

Company Name: _____

Name of Individual(s): _____

Address: _____

City, State and Zip: _____

Phone (_____) _____ Fax: (_____) _____

Product/Service to be Exhibited: _____

Special Needs: _____

This application/contract is made in accordance with the Exhibit Regulations and Information.

Please indicate first through third preference for booth space(s):

First Choice(s) _____

Second Choice(s) _____

Third Choice(s) _____

ADDITIONAL NAMETAG(S): (Only those persons noted here will receive pre-printed nametags)

If you would prefer to not be placed adjacent to a specific Exhibitor, please name that/those Exhibitors below: _____

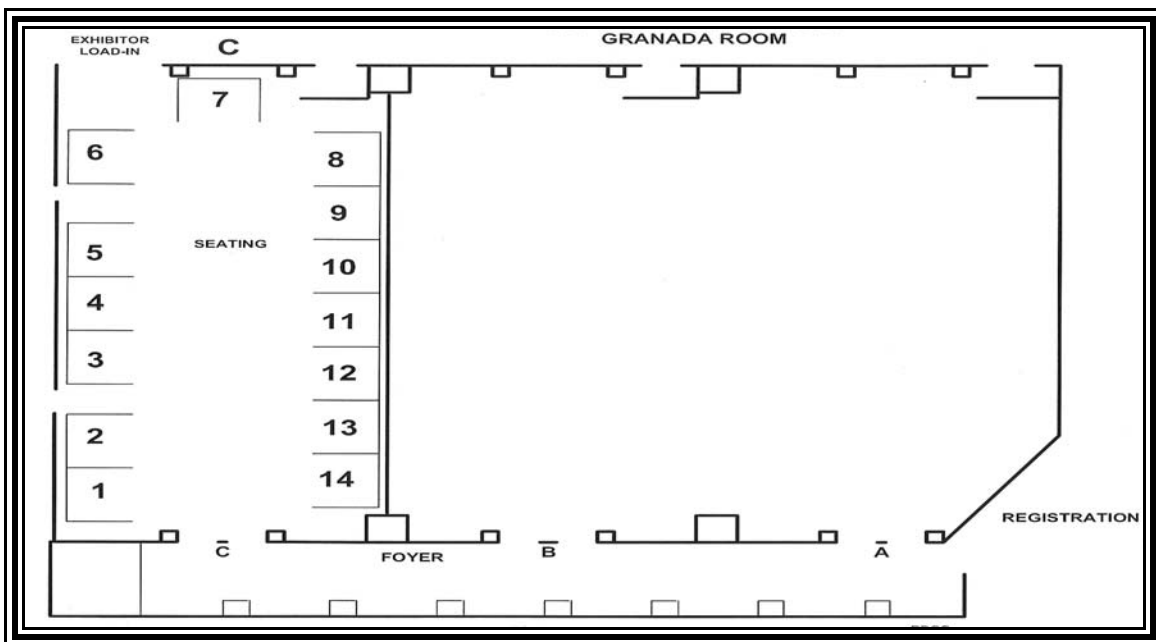


EXHIBIT REGULATIONS AND INFORMATION

Booth Set Up: All booth spaces will be pipe and drape, 8 by 10 feet booths with backdrapes and 36 inch high side dividers, all supported by steel framework. Provided with each booth will be one 7" by 44" black on white identification sign; one 8 foot draped table skirted on three sides, two chairs and wastebasket. **If additional booth furnishings, tables, table draping, or other equipment is desired please call our Convention Services Contractor - Page and Brown at 573-348-5176.**

Exhibit Hours: Exhibitors will set up on Thursday, May 9, 2013 from 6 to 8 p.m. only. All workshop sessions will take place in adjoining rooms and participants will be encouraged to visit the Exhibit Hall during all available times. (See diagram) **Exhibit Hall will close for move-out at 10:00 a.m., Saturday, May 11, 2013.**

Booth Assignment: Please indicate your Booth preference on the Exhibitor Reply Form, giving first through third choices. Booths will be assigned according to the date of receipt of your contract and the availability of unreserved space.

Terms of Payment: The request of Exhibit Space must be accompanied by the nonreturnable fee of \$400.00 per booth space.

Friday Lunch is included with your booth fees for two people.

Exhibitor's Representative: Exhibitors are requested to submit the names of staff members who will be working in your booth(s) with a limit of two per booth. Exhibitors are asked to wear their badges during all workshop functions.

Golf: The annual MSPS Scholarship Foundation Fund Raiser golf tournament will be held at The Cove Golf Course on Thursday, May 9, 2013 beginning at 12:30 pm. Please make plans to participate.

Hotel Accommodations: A special hotel rate of \$102.00 single or double occupancy will be available to those participating in the Missouri Society of Professional Surveyor's Conference. Deadline for hotel reservations is April 9, 2013. For reservations: call - 888-265-5500.

Sponsorships: You may sponsor a break with a \$250 sponsorship fee. Indicate your choice below. Recognition will be given in all conference materials and signs displayed throughout the workshop.

Liability: It is expressly understood and agreed by the signing of the contract that the Exhibitors assume the entire responsibility and liability for losses, damages, and claims arising out of the loss, injury or damage to Exhibitors' display, equipment, and other property brought onto the premises of the Hotel. MSPS will provide additional security in the Exhibit Hall on Thursday and Friday evenings from 7:00 p.m. to 7:00 a.m.

EXHIBITOR'S COSTS

Booth rental: _____ booth(s) at \$400.00 each \$ _____
Golf at The Ridge Golf Course at \$85.00 per person
Additional Break Sponsorship at \$250.00 each \$ _____
Friday Morning___ Friday Afternoon___ Saturday Morning___ (please check one)
TOTAL AMOUNT ENCLOSED \$ _____

The total fee above is required with this application to reserve your space. Make checks payable to the Missouri Society of Professional Surveyors (MSPS) and return with this form to: MSPS, PO Box 1342, Jefferson City, MO 65102. If you have questions call: 573-635-9446.